

CONSTANTIA WALDORF SCHOOL - 2018 STANDARD FEE SCHEDULE

STANDARD TUITION FEES	1st Child Annual	Termly	Eff/Cash 10 x Months Jan - Oct	Debit Order or Stop Order Jan - Dec	2nd Sibling Annual	Termly	Eff/Cash 10 x Months Jan - Oct	Debit Order or Stop Order Jan - Dec	3rd Sibling Annual	Termly	Eff/Cash 10 x Months Jan - Oct	Debit Order or Stop Order Jan - Dec
PLAYGROUP 3 days 4 days 5 days	27 375 32 850 38 325	6 844 8 213 9 581	2 738 3 285 3 833	2 281 2 738 3 194	24 638 29 565 34 493	6 159 7 391 8 623	2 464 2 957 3 449	2 053 2 464 2 874	23 269 27 923 32 576	5 817 6 981 8 144	2 327 2 792 3 258	1 939 2 327 2 715
KINDERGARTEN	39 420	9 855	3 942	3 285	35 478	8 870	3 548	2 957	33 507	8 377	3 351	2 792
PRIMARY SCHOOL Classes 1 - 3 Classes 4 - 7	49 275 56 940	12 319 14 235	4 928 5 694	4 106 4 745	44 348 51 246	11 087 12 812	4 435 5 125	3 696 4 271	41 884 48 399	10 471 12 100	4 188 4 840	3 490 4 033
HIGH SCHOOL Classes 8 - 10 Classes 11 - 13	73 365 76 650	18 341 19 163	7 337 7 665	6 114 6 388	66 029 68 985	16 507 17 246	6 603 6 899	5 502 5 749	62 360 65 153	15 590 16 288	6 236 6 515	5 197 5 429
TODDLER GROUP 3 DAYS [No sibling discount]	27 375	6 844	2 738	2 281	<p>ACCEPTANCE OF PLACE DEPOSITS [refundable on exit if fee account fully paid, excluding interest] Kindergarten/Playgroup/Toddlers : R4 000 Primary School: R5 000 High School : R6 000</p> <p>ANNUALLY - PUPIL LEVY & ACCIDENT COVER: R190 per pupil [Accident cover excess amount payable by the parent/fee payer on settlement of claims]</p> <p>REBATE ON STANDARD ANNUAL TUITION FEE PAYMENT 3% allowed on annual standard tuition fees paid in advance on or before 15 January 2018</p> <p>LATE PAYMENT FEE : R250 per month on payments received after the 1st working day of the month of payment or after the start of the new term</p> <p>FEES ARE PAYABLE ANNUALLY, TERMLY OR MONTHLY IN ADVANCE IN ACCORDANCE WITH THE OVERLEAF FEE POLICY. EXTRA CHARGES CANNOT BE ADDED TO THE MONTHLY/TERMLY OR ANNUAL FEE ACCOUNT</p>							
PARENTS & TODDLERS [PREPAID VOUCHERS]	R110 pd											
DEVELOPEMENT LEVY Annually	1st Child R1 200	2nd Sibling R600	3rd Sibling R300	4th Sibling R150								
AFTERCARE [PREPAID VOUCHERS]	Full day R2 000pm	Half day R1000 pm	Casual R40 ph									
SUPPORT LESSONS Per lesson	Individual R180	Group R130										

EXTRA LESSONS & EURYTHMY THERAPY CHARGES: NOT INCLUDED in standard fees.

MUSIC LESSON CHARGES : As specified by the Music Department, payable by the parent/fee payer on a TERMLY PREPAID system – details obtainable from the Music Teachers
CLASS MATERIAL CHARGES: INCLUDED in standard fees are most stationery, textbooks, art, project & basic craft materials, unless specified for purchase and payment by the parent/fee payer.
SPORT CHARGES: INCLUDED in standard fees unless specified
CLASS CAMP and/or OUTING CHARGES: NOT INCLUDED in standard fees. Charges are as specified by the class teacher/guardian, payable by the parent/fee payer (Class 3 - 13).

AFTER CARE SCHOOL TERM HOURS: Kindergarten & Playgroup half day 12h15 until 15h00 or full day 12h15 to 16h00. Primary School half day 12h30 until 15h00 or full day to 16h30

2018 - CONDITIONS AS PER CONTRACT OF ENROLMENT

FEE POLICY

The financial liquidity of the Constantia Waldorf School is dependent on the prompt payment of school fees by parents/guardians.

All monthly/termly fees are to be **PAID IN FULL IN ADVANCE on or before the 1st working day of every month or prior to the start of each term.**

METHODS OF PAYMENT

1. A monthly DEBIT ORDER or STOP ORDER payment over 12 months, January to December is our preferred method of payment.
2. Monthly (EFT) Electronic Funds Transfer or (CSH) CASH methods of payments may only be done over 10 months (January to October) by condition of entry arrangement.
3. Your child's full name and account reference number should appear on the deposit slip to be faxed to us at 086 260 1221 or emailed to junita@waldorfconstantia.co.za
4. We prefer not to accept cash at school.

BANK DETAILS

Acceptance Deposits account: Absa Bank, Branch Code 505309, Account number, 9096114664, "Constantia Waldorf Fee Deposits". (Interest of acceptance deposits will be retained by the school.)

Application & School fee account: Absa Bank, Branch Code 505309, and Account number, 1079140534 "Constantia Waldorf School" or ("The Waldorf Schools Association Cape")

For Foreign fee payment(bank charges to be included): Swift Code: ABSA ZAJJ

Cheques to be made out to Constantia Waldorf School.

EARLY SETTLEMENT of FEES

A **3% rebate** is offered for annual fees paid in advance, by 15 January 2018. Interest of all fees payments made in advance will be retained by the school.

ADMINISTRATION CHARGES

1. Failure by parents/guardians to make fee payments by the 1st working day of every month or prior to the start of the new term will result in a late payment charge of R250 per month.
2. Repeated late payments will not be allowed nor tolerated.

NON or SHORT PAYMENT OF MONTHLY/TERMLY/ANNUAL FEES – POLICY and PROCEDURES

1. Outstanding fees of the previous MONTH/TERM /YEAR will be handed over to the attorneys of Constantia Waldorf School for collection. Parents/Guardians will be liable for payment of costs on the scale as between attorney and client, including collection charges.
2. **Parents/Guardians will be requested to immediately remove the children from school.**
(Only in exceptional circumstances, and at the discretion of the Board of Trustees and Debtors Mandate Group, will a pupil be allowed to enter a new term if any portion of the fees of the previous month/term or year is unpaid.)

WITHDRAWAL NOTICE

Once a pupil has entered the school, a minimum of 1 (one) term's written notice of withdrawal (or two terms at the end of Primary School) should be given to the accounts office.

A written request for the refund or offsetting against unpaid fees of the Acceptance Deposit must be submitted to the accounts office.

If such notice is not given, a full term's fees, at the rate applicable for the next term in which the pupil would have been at school, shall be paid in lieu thereof. Likewise, if the school elects for any reason to terminate this contract, then it may do so, on giving the parent a term's written notice of its decision to terminate the contract at the end of the term in question, at which time the parent must withdraw the pupil. A CEMIS transfer certificate will be issued on the pupil's last day of school or when the fee account is fully settled.

PARTICIPATION

It is important for parents and teachers to maintain regular contact. General information is sent out electronically through our newsletter, The Grapevine, keeping families up to date with the happenings at the school. You would be expected to regularly attend Class Parent meetings, Parent talks, the Annual General Meeting and Festivals, as well as Introductory Courses in Waldorf Education and Parent Conferences which parents are asked to attend, if they have not previously done so, in order that our methods and expectations can be explained and supported. The school holds fundraising events during the year and all families are expected to play an active part in these events. Parents are held responsible for supporting our school's expectations and requirements.

ON ACCEPTANCE

A CEMIS transfer out certificate or transfer letter must be obtained from the previous school and handed to the admissions office prior to commencement, for compulsory registration with the Western Cape Education Department.

STUDY PERMITS/VISAS

Study permits/visas in the name of our School (Constantia Waldorf School) are compulsory for all Non-South African pupils prior to entry and a copy given to the admissions office.

PERSONAL PROPERTY Constantia Waldorf School does not accept responsibility for any personal property brought to school.

DECLARATION: The Board of Trustees of the Constantia Waldorf School reserves the right to make adjustments to the school fees and related charges from time to time, as it may deem fit.